

SHIRE OF JERRAMUNGUP



MINUTES

LOCAL EMERGENCY MANAGEMENT COMMITTEE

8th September 2014

A MEETING OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE HELD IN THE TOWN HALL, BREMER BAY ON MONDAY 8TH SEPTEMBER 2014 COMMENCING AT 9.05AM.

MINUTES

1. OPEN AND WELCOME

The Chairman declared the meeting open at 9:05am.

2. RECORD OF ATTENDANCE

Bill Parker	Chief Executive Officer
Brent Bailey	Deputy Chief Executive Officer
Charmaine Solomon	Shire of Jerramungup
Harry Louw	Manager Town Services
David Edwards	Chief Bush Fire Control Officer
Steve Evans	Jerramungup Police
Pauline Vallance	Jerramungup Police
Neville Blackburn	Department of Child Protection Family Services
Sarah Matthews	DFES – Community Engagement Officer
Adam Smith	DFES – Emergency Management Officer
Danielle Wisewould	St John Ambulance
Leanne Laurie	Nurse Practitioner
Anthony Armstrong	OIC Jerramungup VES
Jeremy Wisewould	2IC Jerramungup VES
Stacey Francis	OIC Bremer Bay VES
Peter Masters	DPaW – Senior Operations Officer
Vince Hilder	DPaW – District Fire Coordinator
Melanie Haymont	Point Henry Bushfire Facilitator
Nicole Corcoran	Principal – Bremer Bay Primary School

3. APOLOGIES

Nil

4. CONFIRMATION OF MINUTES

That the Minutes of the meeting held 9th June 2014 be confirmed.

Moved: Neville Blackburn / Seconded: Steve Evans

That the Minutes of the meeting held 9th June 2014 be confirmed.

Carried

5. BUSINESS FROM PREVIOUS MINUTES

Business arising from minutes 9th June 2014

5.1 Point Henry Exercise

Adam Smith has prepared a table top exercise following this meeting, Adam Smith advised Committee members what the exercise will entail.

5.2 Doubtful Island

The Shire contacted DPaW to discuss a suitable registration system for Doubtful Island visitors.

Peter Masters advised that a registration system would have to be checked regularly the onus would be too big and DPaW would not have the resources.

The Committee discussed a text message system in the event of an emergency and an information sheet that could be distributed by Shire Rangers advising tourists to turn to ABC radio in the event of an emergency and emergency contact details.

Pauline Vallance also discussed the numbering system used in Esperance to identify beaches.

Action: Shire to contact Ian Marr for advice on the beach numbering system and report back to the next meeting.

5.3 Street numbering

Peter Masters advised that the Shire of Ravensthorpe has been through a similar process.

Action: Shire to contact the Shire of Ravensthorpe to see how they rolled out street numbering. Bill Parker to refine information sheet and send out to all landowners.

Action: Shire to complete an audit in Point Henry on rural street numbering.

5.4 Point Henry Fire Management Strategy

Bill Parker advised that the draft Point Henry Fire Management Strategy will be presented to Council in October/November. All submissions received will be considered.

5.5 Point Henry Bushfire Ready Group – Phone tree information form

Sarah Matthews presented a draft map which is still being collated with information received from the responses ie turnarounds / water resources. 90 responses in total were received.

Sarah Matthews advised members to provide her with any comments or additions to the draft map.

It was noted that when properties are sold in Point Henry the Shire is to contact Melanie Haymont so she can amend ownership details and send out the generic information tree letter.

5.6 Local Emergency Management Arrangements

Arrangements have been updated with new contact details. Danielle Wisewould has been provided with 6 copies to place in the Ambulances.

5.7 Local Welfare Plan

Neville Blackburn advised at the last meeting the Shire's Local Welfare Plan is being reviewed and will be presented to LEMC for adoption.

Neville Blackburn advised that the Local Welfare Plan will be updated possibly towards the end of this year, there is a new format for the plan which would be more useable. It may be submitted at the December meeting.

6. ITEMS FOR DISCUSSION

6.1 Post – exercise reports

Nil

6.2 ANZAC Albany

Correspondence received Great Southern District Emergency Management Committee re ANZAC Albany.

Adam Smith advised that the correspondence received in relation to ANZAC Albany is for all key personnel to be made aware of the ANZAC Albany celebrations. There is expected to be a large tourist influx with a large influx of people on the road.

Adam Smith asked Volunteer groups to get together to see what Volunteers will be around and have them on standby.

Andrew Brooker advised additional resources are coming from Perth and will be based in Albany however they will be available to surrounding areas. All community paramedics will be placed on egress routes. Resources will be deployed on major routes.

7. ROUND TABLE

7.1 DPaW

Peter Masters advised that a second Ranger, Mr Peter May is now based at Gairdner. There will be 2 fire trucks based in the Park.

Vince Hilder advised that water bombers will not be available until mid-December.

7.2 Bushfire Patrol Program

Sarah Matthews advised of the Bushfire Patrol online program available for Schools. Nicole Cocoran, Principal of Bremer Bay Primary advised she is happy to work with agencies.

8. NEXT MEETING

The next LEMC meeting is scheduled for Monday 8th December 2014 to be held in the Cameron Business Centre commencing at 9.00am.

9. CLOSURE

The meeting closed at 9.56am.